

Tuition Assistance Application

This application is for patrons seeking tuition assistance. The funds for such assistance are gained from outside resources including the First UMC Hammett Fund and the First Presbyterian Church Meta Moore Fund. Each funding source has established committees that determine the amount, if any, that is issued. All students must have completed the school application and paid the accompanying registration fees. Provide two completed applications as well as two copies of the required items. *Returning students must submit all parts of the Tuition Assistance Application by May 1. New students must submit all parts of the Tuition Assistance Application by June 20.*

Applicant's Name – Parent/Guardian of Student(s)

Applicant's Mailing Address

Applicant's Email Address

Applicant's Phone number – This should be a number that has voice mail in the event contact needs to be made

List each student's name and grade you are seeking assistance for

Mother's/Guardian's Employer

Father's/Guardian's Employer

Total Monthly Income

This should be a combined total of all incomes of the household. Proof of income is required.

Select one

_____ Less than \$25,000

_____ Between \$25,000 - \$35,000

_____ \$35,000 - \$45,000

_____ Above \$45,000

Total Monthly Expenses

Please list monthly bills and expenses

Amount of assistance you are seeking

No full tuitions will be granted to any student

Select only one amount

_____ 200-400 _____ 400-600 _____ 600-800 _____ 800-1000

Please attach a document explaining why you are seeking tuition assistance.

Required Information

In order to complete the application process the following documents must be submitted to the CHCS Counselor.

* 3 letters of recommendation attesting to good moral character, honesty and integrity. If for a new student one must be from the counselor/teacher of previous school

* Pages 1 & 2 of your most recent IRS Tax Return from. This is kept completely confidential.

*A statement of good standing from the CHCS bookkeeper. No fees/fines can be owed in order to process the application. This includes registration fees for the current year.

*A copy of the student's transcript/report card from the counselor indicating a "B" average for 3 previous semesters of schoolwork. Students must maintain a "C" average throughout the year to retain the aid granted. This is requested from the school counselor.

*Proof the student scored at or above the 50th percentile on any standardized testing from the previous year. This is requested from the school counselor.

All applications are completely confidential. Applications are submitted electronically to the office, but all "required information" must be sent to the office of the CHCS counselor. You will be notified by mail if you qualify and the amount of assistance granted. Assistance only covers tuition. Certain other fees are the responsibility of the applicant. Incomplete applications will be considered null and void.